

FT - Kids Director, 12 PTS Campus

When you ask us what we do at MCC, you won't just get a job description; you'll hear a story. We are passionate about using our talents for God's purposes and that's why we've dedicated our careers to a ministry, not just a job title. We have the privilege of helping people take one step closer to Christ. As we do, we strive to be risk-taking, irrationally generous, spiritual contributors who laugh hard and honor God with integrity.

We want a FT Kids Director, 12 PTS Campus who will contribute to the spiritual growth of children, from birth through 5th grade. Someone who will build teams that will care for children's spiritual development, and assist in creating environments that will accomplish this purpose. Keep reading if you think you're up for the challenge.

THE BASICS

- Able to lead, grow, and share MCC's vision with leaders.
- Excel when leading, delegating, and organizing all things MCC Kids.
- Strong communication skills and the ability to relate to others, especially leaders, kids and their parents.
- A dynamic leader who assists in providing community for their team.
- Exceptionally organized.
- A Team player who works hard to live out MCC's vision, mission, and culture in their ministry.
- Able to inspire and motivate team members to give their best.

THE WORKS

- Build/expand a growing leadership team of weekend leaders and coaches for MCC Kids 12 PTS.
- Oversee all aspects of the weekly volunteer rotation schedule for your ministry. Including communication with those scheduled and substitutes when needed.
- Responsible for ongoing recruiting efforts for MCC Kids 12 PTS as well as coordinating with organized church-wide MCC Kids recruiting initiatives across campuses.
- Responsible for spotless environments and the highest level of safety. Oversee organization and cleanliness of the MCC Kids 12 PTS Campus including classrooms, closets, checkin, office, etc.
- Maintain excellent communication with leaders, parents, kids, MCC staff and the public.

- Oversight of details for various MCC Kids projects/events across all MCC campuses. (Such As: Family Dedication, Preschool Promotion Party, @ The Movies, Life Stage Events, 4th-5th Grade Events, Elementary Camp, Adventure Series, etc.)
- Assists campus specific events @ 12 PTS..
- Implement all aspects of the curriculum provided by MCC Kids Central.
- Implement all policies and strategies from MCC Kids.
- Serve as a member of the MCC Kids Team. Attend weekly MCC Kids team meetings, annual planning retreat and periodic conferences.
- Reports to the Children’s Pastor.
- Manages MCC Kids 12 PTS budget lines.
- On teaching rotation.

WHAT IT LOOKS LIKE

- This is a 40 hours per week job. Presence is required on weekends, with at least one Sunday per six weeks attending worship.
- Flexibility and the ability to develop and change as our church grows.
- Participate in all MCC Kids central events and special church-wide events.
- An expectation of an innovative and excellent Children’s Ministry that is continuing to grow both numerically and in depth.
- Increasing numbers of parents and other adults who are trained and supported for the ministry of serving kids.
- Participation in required meetings:
 - With MCC Kids Staff (weekly)
 - With Children’s Pastor (bi-weekly)
 - With MCC Staff (monthly)
 - With 12 PTS Campus (monthly)

I acknowledge that I have read and understand the above job description in its entirety and am capable of performing all of the stated requirements.

Employee Signature

Date

Supervisor Signature

Date

Department Signature

Date